

AGENDA

HIAWATHA PARK & RECREATION COMMISSION

REGULAR MEETING

January 14th, 2014

MEETING WILL BEGIN AT 6:00 P.M. *in Hiawatha City Hall Council Chambers.*

1. Call to Order - Roll Call
2. Approval of:
 - a. Agenda
 - b. Minutes of past meetings – November 12, 2013
3. Business:
 - a. New Chairman and Vice Chairman approval by commission
 - b. Bandshell/Pavilion Recommendation
 - c. 2014 Volunteer Consideration
4. Reports
 - Monthly Park and Recreation Update
5. Correspondence

Adjourn

Hiawatha Parks and Recreation



To: Park and Recreation Commission
CC: Mayor and City Council
From: Kelly Friedl, Interim Park and Recreation Director
Date: January 14, 2014
Re: Park and Recreation Report

Chairperson: A new Chairperson and Vice Chairperson will need to be approved by the Commission at our January meeting.

Pavilion/Band shell: We have received three turn-key bids from Poligon, Commander and Five Star Buildings for the construction of the new Bandshell/Pavilion in Guthridge Park. All of these bids include the cost of the structure as well as the turn key build for the general building cost which includes: the concrete base, masonry, shingles and the erection of the building. As you look at the bid matrix you will see the differences.

As we know Poligon is based out of Michigan and has provided us with a bid of \$31,420.00 with the National Joint Powers Alliance included for the building structure. We have received a turn-key bid from one of their general building representatives KAR Construction Services out of Indiana for \$70,473.75 bringing the grand total for the project to \$101,893.75.

Kendel Rinker, the general builder lives 30 minutes away from the exact structure we are looking at. Rick asked if he could take some snap shots for us so we could see exactly what the structure looks like. Attached you will see the photos he provided. In these pictures you will notice this structure is dated and has not been maintained to our satisfaction. With some of our changes we believe that this structure will not only look more appealing to the eye but will also be maintained on a daily basis.

The downfalls with Poligon is that we would be working with a builder from out of state and would have a certain period of time that the structure would have to be completed. Out of all three bids Poligon's structure came in the highest.

Working with both Commander and Five Star Buildings we have developed a reachable working partnership as well as a much lower cost of the building structure which has been our goal from the beginning. Five Star Buildings came back with a building quote of \$18,358.13. Shawn Jensen with Superior Steel and Concrete Construction is the general for both Five Star and Commander. The turn-key bid has come in at \$59,410.00 bringing the grand total to \$78,268.13. The down fall with Five Star Buildings is that they cannot make the rounded front of the structure which takes away from the initial design we agreed upon.

Commander Buildings out of Monticello came back with a bid of \$15,760.00 with the turn key bid of \$57,410.00. That brings the total to \$73,170.00 which is under our initial budget. This far they have been a great company to

work with. Commander and Superior Steel and Concrete Construction evaluated Poligons design and eliminated some of the additional costs. This price is considerably lower because we are not going with the 24 gauge metal roofing this is not needed because commission decided on shingles. Rick mentioned that we would like the pillars bricked half way up and the roof to be shingled instead of steel. With that said Shawn brought up the idea of bricking all four pillars all the way to the top so that the steel pillars would not show at all giving it a more finished look. The tongue and groove paneling on the ceiling will cover all the steel beams so that only the lights will be seen at the top. Overall there would be no steel showing throughout the whole structure. This eliminates bird nests, and hides the electric lines that will be installed. With the lower estimate this will leave us funding for landscaping and the purchase of more picnic tables.

Nick Streng our construction observer volunteered to put together a finished product to give you an idea of what the final structure would look like with the recommendations Shawn has made. We are very happy with the outcome. All three of these businesses have done a considerable amount of work at no cost to us which is very unusual.

Rick, Ted and I chose one of two brick samples that are most commonly used in masonry today. This brick has a smoother finish which will help with maintenance and upkeep of this structure. It will also be easier to clean and is more acceptable to acid if we have to clean graffiti. We chose the same shingle color (Brownwood) as the red pavilion to keep the structure consistent. I will bring both samples along for you to look at as well as the two shingle colors we have at our pavilions.

The next step in our process is to complete a site plan of the location. Jim Fisher the City Building Official and our department will be meeting with Matt Shock on Wednesday, January 15th on site plan information. He will be looking at the location, water runoff and drainage, as well as ADA standards for the accessibility and railings that will be needed. John Bender the City Engineer gave us the idea of having removable railings so that the structure complies with ADA as a pavilion, and can be removed when we have Music in the Park performances. After the site plan is completed we will submit the plan at the next Planning and Zoning meeting in February.

With all three bids collected I recommend to the Park and Recreation commission to approve the lowest, responsible and respectable bid of

Commander Buildings out of Monticello, Iowa and General Contractor Shawn Jensen from Superior Steel and Concrete Construction out of Scotch Grove as the general for the construction of the bandshell. Benefits include: Local, cost effective, qualified, only have two individuals to attend to since everything is included in the turn-key bid (building structure, concrete base, masonry, shingles and the erection of the building). Rick has been doing a lot of work for us to get these quotes and has great communication with these two gentlemen. The general builder will be at the meeting to answer any questions you may have on Tuesday night.

2013 Volunteer Consideration: Each year our Parks and Recreation Commission does an amazing job at helping out with our events and programs. Included is a list of this year's events or programs where volunteerism is essential. Please review this and see which of these you would like to be a part of.

2014 Event Assistance

Kids Movie Nights – Jan. 10, Feb. 7, Mar. 14, Sept. 12, Oct. 10, Nov. 7

Starting at 6:00pm in the Hiawatha Community Center (Dawn?)

Live Healthy Iowa 5K Run/Walk – April 12th

Registration starts at 7 am in Guthridge Park

Easter Egg Hunt – April 19

Set up starting at 7:00am in Guthridge Park

Bike Parade and Rodeo – May 23

Guthridge Park Basketball Courts & Friends of Hiawatha Parks & Recreation

From 4:30-6:00pm at Guthridge Park

Hog Wild Days June 19-22 – walk through

Located at Guthridge Park

Hiawatha Drive In Movies – May 30th, June 27th, July 25th,

Located in Boyson Square movies start at 6:30pm

Adventure Camp – 1st session starts June 10th

Bill Hornett—Interviews

Music in the Park – Fridays – August 1, 8, 15, 22

Concerts are from 6-9:00pm in Guthridge Park

Touch a Truck – Friday, August 8th

At Guthridge Park 6-8 pm

Playing for Keeps Fundraiser – October 18th

Friends of Hiawatha Parks & Recreation

Starting at 6:00pm in the Hiawatha Community Center

Recreation Updates:

- **Activity Brochure:** Please see attached 2014 Activity Brochure- All programs are open for registration through our Cogran online software. The Brochure will be out January 22nd.
- **UICCU Kids Movie Night:** January 10th was the start of the New Year for Kids Movie Nights. The movie shown was Super Buddies. The following dates will be February 7th, March 14th, September 12th, October 10th and November 7th.
- **Blastball and Soccer:** World Class Industries will be sponsoring this year's Blastball and Soccer programs since the Surgery Center could not donate. They will be sponsoring \$1,500.00 as well as donating \$400 to the Movies on the Square event this summer! We are very excited to have them as a sponsor.
- **Lil Cougars Dance Clinic:** The Lil' Cougar Dance Clinic will be held on Sunday, January 26th in the Community Center. The Kennedy Dance Team will be teaching kids k-5th grade a dance performance from 1:00PM-2:30PM.

Paypal
activity

FY14

	Sales	Fees	Net Revenue	# transactions
July	\$2,117.00	\$74.50	\$2,042.50	43
August	\$1,955.00	\$66.44	\$1,888.56	32
September	\$2,200.00	\$70.50	\$2,129.50	22
October	\$1,075.00	\$33.92	\$1,041.08	9
November	\$1,040.00	\$32.60	\$1,007.40	8
December	\$740.00	\$24.51	\$715.49	10
January			\$0.00	
February			\$0.00	
March			\$0.00	
April			\$0.00	
May			\$0.00	
June			\$0.00	
Annual Total			<u>\$8,824.53</u>	