

AGENDA

HIAWATHA PARK & RECREATION COMMISSION

June 13, 2017

6:00pm in the Hiawatha City Hall Council Chambers

1. Call to Order - Roll Call
2. Approval of:
 - a. Agenda
 - b. Minutes of past meetings – March 14th, 2017
3. Business:
 - a. Replacement of Parks #360 Zero Turn Scag Mower and 2009 Landpride Flex Mower Batwing
4. Reports
 - Monthly Park and Recreation Updates

Adjourn

Hiawatha Parks and Recreation
Regular Meeting
March 14, 2017

Deb Theis called the meeting to order at 6:04p.m. in the Hiawatha Council Chambers.
Present: Dan Gogel, Deb Theis, Dan Wilkes, Dawn Ewoldt Employees: Kelly Willadsen,
Parks and Recreation Director, Ambyr Young, Administrative Coordinator, Kim Downs, City
Administrator, Bill Bennett, Mayor. Guests: Dan Hoffman.

Motion by Dan Wilkes, second by Dan Gogel to approve the March 14, 2017 agenda as amended. Motion carried.

Motion by Dan Wilkes, second by Dan Gogel to approve the minutes of February 14, 2017. Motion carried.

Amateur Radio Field Day June 23rd – 25th, 2017:

ARRL Field Day is the most popular on-the-air event held annually in the US and Canada. On the fourth weekend of June, more than 35,000 radio amateurs gather with their clubs, groups or simply with friends to operate from remote locations. Field Day is an education event that is self sufficient and teaches Amateurs to operate in abnormal situations in case of emergency instances. June 23-25th a local Amateur Group in the Hiawatha/Cedar Rapids area would like to use Clark Park as a designated location. With that said it would require that the park stay open 24 hours, past our 10PM curfew. There would be 24 hours shifts that these Amateurs would cover to connect with as many stations as possible that weekend (the whole objective of the event). The park would still be open to the public besides the disc golf course. They would need to set up portable antennas that would be between 30-40ft high. This group carries insurance and is very self efficient. This year the Hiawatha Fire Department will not be involved so we will be asking for a \$1,000.00 refundable damage deposit along with the Clark Pavilion Rental. I would like your approval for this event to take place in the park on June 23-25th and to extend park hours for the length of this event.

Motion made by Dan Wilkes, second by Dan Gogel to approve the Cedar Valley Amateur Radio Club's request to hold Amateur Radio Field Day at Clark Park the weekend of June 23-25, 2017 . Motion carried.

Kona requested by the Arc for Sunday Fun Day event on September 17th, 2017:

The Arc of East Central Iowa would like to request that Kona Ice of Cedar Rapids be onsite at their annual Sunday Fun Day event on Sunday, September 17th, 2017 from 1-3pm. They would like to provide a treat that is sugar, gluten and nut free which Kona Ice provides. The Arc works with developmental disabilities and people that need to follow strict dietary guidelines. They have already rented a park pavilion for their event. Kona would only be able to serve to the Arc's event guests.

Motion made by Dan Wilkes, second by Dan Gogel to approve the Arc of East Central Iowa's request to allow Kona Ice at Tucker Park on Sunday, September 17th from 1-3PM. Motion carried.

HKL request to install solar panel on concession stand:

The Hiawatha Kids League has applied for a grant through Rockwell Collins to acquire a small solar panel device and power supply with the intent to install on the Guthridge Park concession stand. This would power the refrigeration units, lighting and popcorn machine. HKL will find out if the grant is approved on April 21st. My concerns with this project are that they use the concession stand for about three months out of the year and we cannot guarantee that there will not be any damage done by park users. They currently pay on average about \$300.00 per month during the usage of the concession stand. They will not see a cost savings right away but over time.

Motion made by Dan Wilkes, second by Dan Gogel to table Hiawatha Kids League request until additional information is provided. Motion carried.

Reports:

- **Kids Movie Night:** March 10th will be the next kids movie night featuring the Secret Life of Pets. This will be the last spring movie night until fall. Movie Starts at 6:30pm.
- **Taste of the Tropics:** Learn how to transform fresh ingredients into delicious meals. This hands on class will show you how to work with fresh citrus zest and ginger. We will make 2 recipes for you to sample. We will make a cake in the microwave and a healthy appetizer. Bring your own drink. Registrations due by April 3rd. April 17th at 6pm in the Community Center.
- **Pinterest Party Cork n Craft:** Five ladies made a state of Iowa string art on March 7th in the Community Center. Our next Pinterest Party takes place in June and will be geometric canvas art. \$25 6PM June 6th.
- **Zumba:** Join us in the Hiawatha Community Center to try something new and burn some calories too! Brooke Lenz, Zumba certified instructor, will get you in the groove as you dance for 30 minutes and have some fun! Come try it out for FREE! March 9 and April 13 at 5:30-6:00pm in the Community Center.
- **Candlelight Yoga:** February Candlelight Yoga had 5 in attendance. Come try it for yourself in the Community Center at 6:45PM on March 30th or April 27th or both!
- **Kids in the Kitchen:** Registration was full! Children made their own pizza and decorated a giant cookie all while learning kitchen safety. Children got to take home their very own pizza stone for future use! April 12th in the Community Center. \$25 registration fee.
- **Super Sitters:** Registration is full! This is our third year hosting Super Sitters in the Hiawatha Community Center. Michelle Altimaier from Mercy Medical Center and her assistant will be teaching a certified babysitter class through the American Red Cross. This

takes place on March 15th from 8:30am to 2:30pm. Fee is \$20. Hiawatha is receiving \$5 back for every child registered.

- **Photo Backup Class:** Learn how to safely back up, store and organize your family's photos. Also learn what it takes to safely keep your photos from being damaged and lost and much more. \$25 March 29th at 6pm in the Hiawatha Community Center.
- **Live Healthy Iowa 5K:** The City of Hiawatha Parks & Recreation have partnered with Live Healthy Iowa to host 1 of 14 5K races around the state of Iowa in conjunction with the Live Healthy Iowa 10 Week Challenge. This partnership is a collaborative effort in a way to combat Iowa's growing obesity problem and to make strides toward the goal of making Iowa the healthiest state in the nation! The 5K will begin at 8:00a.m. with a kids 1K to follow at 9:00a.m. Register at LiveHealthyIowa.com **5K Early deadline (March 31) \$20.00** (\$10.00 for Live Healthy Iowa participants) **Late deadline (April 7 NOON) \$25.00** (\$15.00 for Live Healthy Iowa participants) T-Shirt not guaranteed not guaranteed a T-shirt. **Kids 1K \$5.00** On site entry \$5.00
- **Chase Norton Memorial:** April 9, 2017 Come enjoy a great disc golf tournament at Fay Clark Park. The annual Hiawatha Open kicks off the year for disc golfers throughout the eastern Iowa corridor. Find more information at www.iowadiscgolf.net
- **Hiawatha Easter Egg Hunt:** The Annual Hiawatha Easter Egg Hunt is a fun, family event filled with surprises! Eggs will be spread in the grass at Guthridge Park. Children will also get to visit with the Hiawatha Easter Bunny. Event is held rain or shine. This event is sponsored by Roasters Coffee House. Saturday, April 15th 9:00 a.m. in Guthridge Park Don't be late! Eggs vanish in minutes!
- **Hiawatha Farmers Market:** The first Hiawatha Farmers Market takes place on April 23 and continues through October 29 "Hiawatha Farmers Market brings the taste of Iowa Producers to you." 10th Avenue parking lot of Guthridge Park Sundays 11 a.m. – 2 p.m. It's your neighborhood get-together! Market is held rain or shine.

Motion by Dawn Ewoldt, second by Dan Gogel, to adjourn at 6:29 p.m. Motion carried.

Deb Theis, Chairperson

ATTEST: Kelly Willadsen, Parks and Recreation Director

Hiawatha Parks and Recreation



To: Park and Recreation Commission
CC: Mayor and City Council
From: Kelly Willadsen, Park and Recreation Director
Date: June 13, 2017
Re: Park and Recreation Report

Replacement Lawn Mower Bids: It is that time again to replace our park mowers in FY18. Our mowers are in the equipment reserve fund that rotates every three years. We do this to keep our equipment up to date so that we can sell at a reasonable price and not have to put money into the equipment as it gets older. We have sought out three companies for bids that you will see below.

We will be replacing the #360 Zero Turn Scag in FY18 for a new Scag replacement. We would like to place this mower on Craig's List for a minimum bid of \$5,500.00 with the funding going back into the equipment reserve. If we traded the mower in, we would only be receiving \$4,000.00.

The parks staff will also be replacing the 2009 Landpride Flex Mower (Batwing). We kept this on the reserve for an additional three years in FY15 and is now time to be replaced. We have had to start putting funds towards this piece of equipment over the last year. We will be trading this piece of equipment in for the value of \$5,500.00.

On the matrix provided you will see the three different bids we received from Rexco, P & K Midwest and Midway Outdoor Equipment for the Scag. You will see Rexco, P&K Midwest and Kromminga for the Landpride Batwing. We chose P&K Midwest Inc. for both not only because they came in the lowest, but they will also be able to provide us with the two new pieces of equipment on July 1st, will give us a replacement piece if maintenance will take longer than 24 hours and they are located here in Hiawatha.

We would like to ask for your recommendation to place our current Scag on Craig's List accepting

minimum bids of \$5,500.00 and approving P&K Midwest Inc. bid to purchase one new Scag mower for 9,803.46 and one new Landpride Flex Mower (Batwing) for \$7,400.00 out of reserve dollars. Your recommendation will go to the June 21st Council Meeting for approval.

	Replacement Scag	
Mower Bids Matrix	Brand	Price
Rexco	Exmark	\$ 9,919.00
P&K Midwest, Inc	John Deer zTrak	\$ 9,803.46
Midway Outdoor Equipment	Torro	\$ 10,710.00
All have 60" mower deck		

	Replacement Landpride Batwing		
Mower Bids Matrix	Brand	Price	With Trade
Rexco	Landpride 4211	\$12,500.00	No trade
P&K Midwest, Inc	Landpride 4211	\$12,410.00	\$7,400.00
Kromminga	Landpride 4211	\$14,750.00	\$8,000.00

Craig's List Entry

Notice of sealed bid request in Hiawatha, IA for the sale of one 2015 61" Scag Turf Tiger 840LH Zero Turn Commercial Lawn Mower.

Bid Opening Time, Date and Location

The Hiawatha City Clerk and Parks and Recreation Department will receive sealed bids for the sale of one 2015 61" Scag Turf Tiger 840LH Zero Turn Rider Commercial Lawn Mower, Velocity plus deck, 870 hours, new battery, air filter, fuel filter, engine oil and filter. Good condition and everything works great! Minimum bid of \$5,500.00.

Bids will be received at the office of the City Clerk located at 101 Emmons Street, Hiawatha, Iowa 52233 up until 10:00a.m. central standard time on Monday, June 26, 2017. The bids will be opened and read aloud in the Hiawatha City Clerk's office at 10:00a.m. Bids may be delivered in person or mailed. If bids are sent via mail or delivery service they should be marked on the outside of the mailing container: 2015 61" Scag Turf Tiger 840LP Zero Turn Mower.

Mower may be viewed at the following location:

Public Works Facility

1410 Robins Rd. Hiawatha, IA

Call 319-981-3701 or email rwolfe@hiawatha-iowa.com to schedule an appointment.

OWNER's Right to Reject Bids

Reports:

- **Hiawatha Little Mustangs Basketball Camp:** Sixteen boys and girls ranging from kindergarten through 5th grade participated in our first Little Mustangs Basketball Camp. Coach Aaron Jennings focused on shooting, ball handling, footwork, passing, cutting and rebounding. Coach Jennings mentioned that the clinic went very well and he'd like to have it a couple times a year.
- **Soccer:** About 120 parents and children are participating in this summer's Hiawatha Soccer program. Soccer is generously sponsored by First Federal Credit Union.
- **Yoga in the Park:** Yoga in the Park will take place before the Farmers Market at 10am on the First Sunday of the month from July through September. This will take place at no
- **Hiawatha Farmers Market:** Hiawatha Farmers Market has taken off without a problem. Vendors have turned out to like the layout and Dawn is doing a great job of managing it.
- **Adult Volleyball:** This league is not for the faint of heart! Starting Wednesday, May 3rd through June 28th at 6:15 or 7:15pm adults will kick up some sand in Guthridge Park and ace, kill and dig some balls. Scott Bell is helping run this league this year.
- **Live Healthy Iowa Kids Track Meet: NEW!** The Collaborated Track meet on May 20th in Cedar Rapids unfortunately got rained out. We will continue to partner next year with Cedar Rapids and Marion.
- **Memorial Day Weekend Kickoff:** On May 26th we held our annual Kids Bike Rodeo and Parade out at Guthridge Park. We were fortunate to receive donated helmets again from the Iowa Association for Justice. We had nearly 60 kids in attendance throughout the event with the Hiawatha officers teaching information on hand signals and bike safety. We finished the event with a ride around the Guthridge Park trail lead by officer Allaire. After the rodeo, we had Copperhead Creek perform our first Concert in the Park from 6-9pm. We had close to 100 people in attendance.
- **Hiawatha Adventure Camp:** Hiawatha Adventure Camp will begin on June 12th. We are excited to have a full camp of kids for this summer. We have a great staff this year with two returning counselors. They are ready to get started!
- **Fun Fest 2017:** We have some new activities coming your way during Fun Fest 2017! Did I mention FREE! We will have a Trackless Train, National Guard Rock Wall and Euro Bungee Trampoline for the whole family to enjoy! Don't miss out, Fun Fest 2017, August 25-26th! If you can help volunteer we are looking for people to assist with the Euro Bungee and Kids Tractor Pull.



- **Pinterest Party Cork n Craft:** We had 12 people registered for our summer Cork and Craft program. On Tuesday, June 13th they designed three canvas pieces using geometric designs! We have been very impressed with the numbers for this program.



- **Tennis:** Balls are flying during the Rookies lessons on Wednesdays from five to six on Guthridge's tennis courts. Three kids between the ages of seven to ten signed up to learn the fundamentals of tennis taught by Westfield Tennis Club's instructor, Riley. The next session (offered to ages between 4 and 400 for \$52) begins June 26. Sign up today!

- **Ride to Wrigley:** June 2nd was a beautiful day for baseball and if you're a Chicago Cubs fan, it doesn't get any better than a win against the St. Louis Cardinals. Ambyr and Karlene, Marion Parks and Recreation, supervised a group of over fifty as they traveled by Windstar from Target on Blairsferry to Wrigley Field. Fans left at 5:30am and returned to Target a little after 11PM. Hiawatha Bank and Trust was gracious enough to sponsor this trip. Kelly and Ambyr are looking to expand the trip next year with two buses – one Hiawatha and one Marion – to either Wrigley or Busch Stadium for a change of pace.



- **Consignment Tickets:** Hiawatha Parks and Recreation has once again partnered with Iowa Parks and Recreation Association to offer discounted amusement park tickets to the public. One dollar of every ticket sold goes back to the department. Plan your summer vacations today!

Parks:

- Splash Pads are now turned on and in full use! After this year we will look at the water consumption and see if the change in hours had any effect.
- We will meet with Hiawatha Kids League on Tuesday, June 13th in regards to the solar panel they would like to install on the concession stand roof.
- We had two Eagle Scouts complete their projects on May 6th and May 13th. Chase Pasterski completed the retaining wall out at Guthridge Park with the help of City staff and his 20 volunteers. Cameron Kelso completed landscaping around the benches out at Clark Park. He planted some native plants and pollinators to attract the butterflies along with perennials that will keep maintenance minimal for staff. We thank them for their hard work and helping us continue to beautify our parks.



- On May 10th, Kelly met with Hiawatha Kids League and Linn County Public Health to go over their annual concession stand audit. Everything went smooth and they continue to keep the facility in great shape.



- The Cedar Rapids Disc Golf Group that puts on our April tournament purchased a memorial tree in May. On June 2nd City Staff planted a gingko tree in honor of Ian Connour an avid disc golf player to the Cedar Rapids Group. This tree separates the disc golf holes 3 and 4.

This group is also helping us purchase new disc golf signage. Michael Deeter, has collected 18 sponsorships and is putting together a new design. The wooden signs we currently have are starting to show some wear and tear. We will order the signs from Prison Industries and keep the wooden signs on back up.





HIAWATHA PARKS AND
RECREATION PRESENTS

*Free Yoga at
Hiawatha's
Farmers Market*

FIRST SUNDAY OF JULY, AUGUST &
SEPTEMBER

GUTHRIDGE PARK
BROWN PAVILION
10AM TO 11AM

AMUSEMENT PARK TICKETS 2017



Blank Park Zoo

**Adult \$11
Children (3 & up) \$7**

**Lost Island
Water Park**

**Four & up \$24
Three & under Free**

Noah's Ark

**General Admission
\$27.75**

**Six Flags
Gurnee, IL**

**General Admission
\$48**

**Six Flags
St. Louis, MO**

**General Admission
\$47.50**

Valley Fair

**General Admission
\$36.25**

**Worlds of Fun &
Oceans of Fun**

**General Admission
\$46.50**

**Summer Fun
Starts Here!**

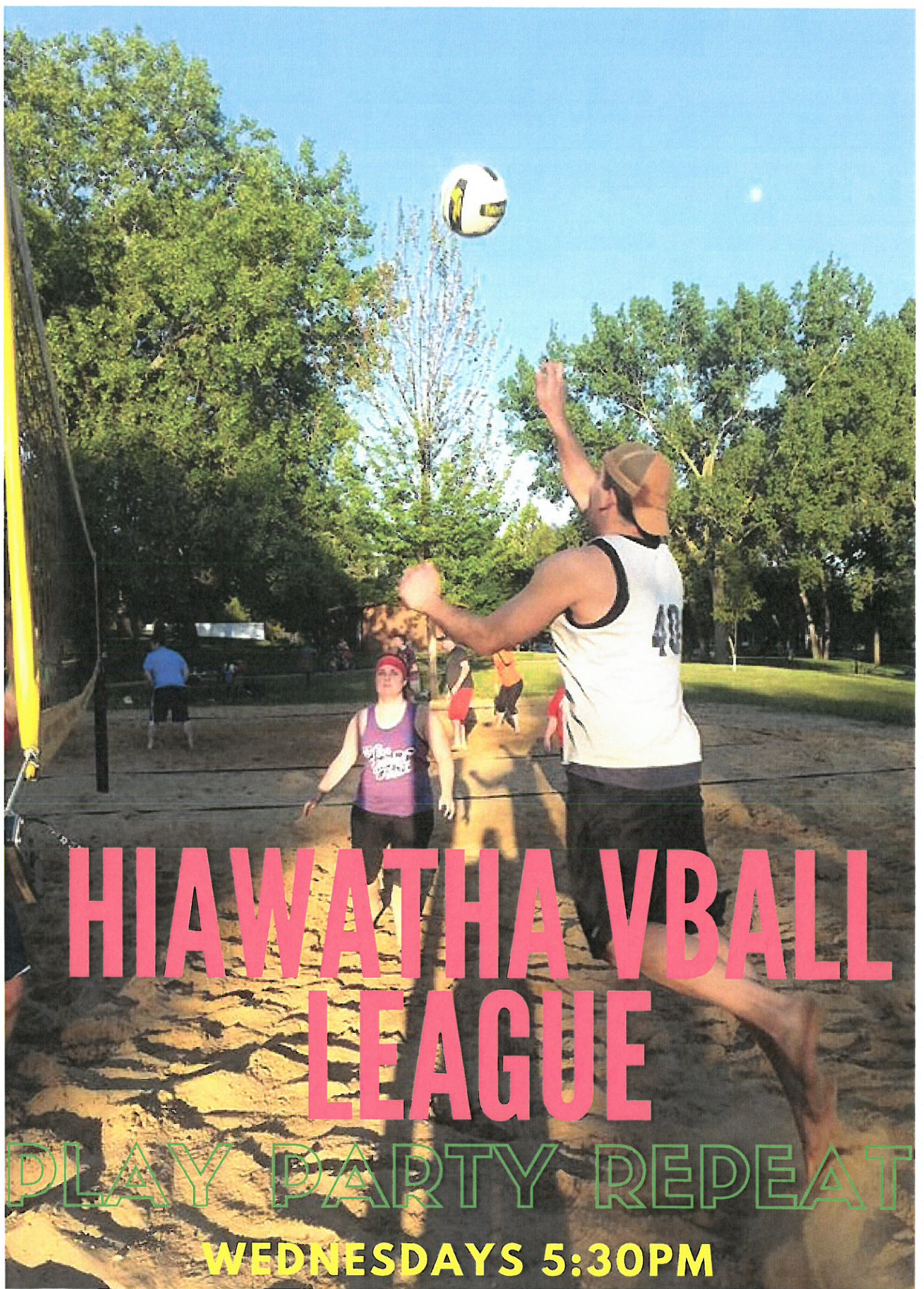


**HIAWATHA
CITY HALL**



**101 EMMONS
STREET**





HIAWATHA VBALL LEAGUE

PLAY PARTY REPEAT

WEDNESDAYS 5:30PM