

City of Hiawatha
Community Development Department
Development & Code Enforcement
Final Plat Submittal Checklist

Final Plat fees not requiring plan of improvement: \$150.00
Final Plat fees requiring plan of improvement: \$300.00

Name of subdivision:	Completed	Not Completed
Date:		
Name and address of owner and subdivider		
Scale and graphic bar scale, north arrow, scale 1"=100' or larger, 25 copies required.		
All monuments to be of record, as required by Chapter 409 Code of Iowa		
Adjoining properties need to be identified where the adjoining properties are a part of a recorded subdivision. If a resubdivision ties should be shown to controlling lines appearing on earlier plat to permit an overlay to be made.		
Street names and designation of public alleys		
Block and lot numbers		
Dimensions for any property to be dedicated or reserved for public use, and the purpose for which such property is dedicated or reserved		
Easements: public utility and drainage shown		
Excepted parcels: all interior excepted parcels clearly indicated and labeled "not part of this plat"		
Reserved land: a strip of land shall not be reserved by the subdivider unless the land is of sufficient size and shape to be of practical use of service as determined by the Council		
Accuracy: the minimum unadjusted acceptable error of closure for all subdivision boundaries shall be 1:10,000 and shall be 1:5,000 for any individual lot		
Registered surveyor: statement that plat was prepared by surveyor or under surveyor's direct supervision, signed and dated, and Iowa registration number seal and a sealed certification of the accuracy of the plat by registered land surveyor		
Location for community mail box		
Proposed storm water drainage route		
Final plat must be received within one year of approval of preliminary plat		
Street Lighting Plan Submission to Alliant and Evidence of Payment		
Approval of preliminary plat on _____		
Final plat submitted _____		
Authorization from Auditor's Office for approval of plat name		