



# REOPENING PLAN PHASES

(UPDATED JULY 14, 2020)

## Overview

Governor Reynolds announced on May 13, 2020 eased more restriction for Iowa businesses, including businesses in Linn, Benton, Iowa, Johnson, and Washington counties. Today's announcement continues to ease restrictions based on the appearance of stabilization and seeing our States positive test continuing to go down. Governor's plan to gradually reopen Iowa is in play with an ending date of May 27 in a previous public health proclamation.

Although the Governor's proclamation providing restrictions may end on May 27 it is in working jointly with our adjacent communities and county the decision to continue to protect the health and safety of our employees and the public it is my recommendation Hiawatha extends its closures of most city facilities to the general public through June 15, 2020. This date may be modified as needed. In studying the CDC and Iowa Public Health I have formatted a reopening plan that spells out Phase I and Phase II plans for reopening. Has we work through Phases I and II Phase III will become more evident as we experience what works well and what needs to be adjusted. As I discuss with city staff the efforts, we are taking today to protect our team members and our community is not only for today this is our future.

This document provides an overview of the actions we are taking and will continue to take based on criteria provide by Iowa Public Health. At tonight's meeting I will provide a brief overview with intentions to discuss with you your preference as to when you are comfortable in returning to the dais and how you see us conducting future council meetings.

## Re-Opening Criteria for City Facilities and Offices Phase I:

In evaluating whether to open City facilities to the public, the City Council should consider the following:

- *Is opening the facility or office allowed under the Governor's emergency proclamations?*

The Governor's emergency proclamations regulate the types of activities that are permitted to occur. These orders have also regulated the number of people who may be gathered in one place and have exempted certain services or activities from the lists of prohibitions. These orders are updated with revised restrictions from time-to-time as the public health situation changes. (General Office Restrictions lifted May 15); remaining restrictions currently set to expire May 27.

- *Are sufficient physical protections in place for employees and customers to conduct face-to-face business?*

In review of our business continuity plan most city facilities have been identified as a low-risk facility. Safety measures in place or to be in place prior to June 1:

- June 1 staff return in phases over a two-week period
- Asses the ability to provide 6'+ distancing measures.
- Employees who interact closely with the public need appropriate protective gear, including cloth facemasks and sneeze guards at customer service counters.
- City facilities also need to have ample supplies of soap and hand sanitizers for public use
- For individuals considered as high-risk a hybrid arrangement or a phased in approach with a minimum of a two-week spread. High risk-employees in both Phase I and Phase II will be provided telework options, if applicable. Phase III is return to normal activity
- Minimize non-essential travel
- Personal travel limited to state to state travel beginning May 27 following CDC guideline recommendations <https://www.cdc.gov/coronavirus/2019-ncov/travelers/travel-in-the-us.html>; Out of the USA currently not allowed
- Where exceptions for employees are needed the implementation of schedule shifts will be considered (Ex. 4-10 hour days; 4-9 hour days and 1-4 hour day)

- *Are facilities sufficiently staffed to support face-to-face customer interactions?*

A number of staff members at various City facilities have been working from home as a precautionary step to isolate employee groups. This has been possible because the demand for face-to-face interaction with the public has been absent. Additionally, the CARES legislation allows employees to be absent due to child care needs. Therefore, a determination needs to be made as to whether there are enough employees present to staff each service or facility.

- *How many customers are expected to visit the facility, and how densely crowded are they?*

In smaller facilities, social distancing becomes difficult. Facilities could be opened to different degrees. For example, some can be open to the public only by appointment, or portions of the facility if escorted by a staff member. Certain areas that cannot be easily supervised, such as meeting room reservations, may remain restricted until social distancing and increased hygiene precautions are lifted.

- *In which areas of a facility can contamination incidents be kept isolated and be handled quickly?*

It is possible that increasing public exposure in City facilities will generate an increase in contamination incidents from people exhibiting COVID-like symptoms. City staff would want to evaluate which entrances and exits would be for public use, and consider whether certain areas should remain off limits to the public to prevent potential contamination of large areas of a facility, which would in turn require more significant cleaning to take place. I

Integration of staffs return to work will begin Monday June 1 as we prepare to open to the public. Upon staffs return employees:

### General Recommendations to Protect Employee + Customer:



- In review of workspaces the city is able to maintain a 6'+ in social distancing. By moving a couple of front-line staff into offices provides us the ability to maintain the necessary distancing
- Employees will be screened daily and masks should be used for employees working near other employees or customers
- A & B groups will be continuous (Public Safety) to allow for ease of training should a confirmed case be found.
- A & B groups for water department will continue until June 15
- Signs will be posted reminding employees who have a fever, cough, or any sign of sickness should not enter
- Practice sensible distancing, maintaining 6' between co-workers; taping off 6' distancing at counters and areas heavily traveled with consideration of one-way directional signage
- Employees will review how to maintain their workspace, appropriate cleaning, and disinfecting strategies.
- Demonstrate how to appropriately wear a mask and cleaning procedures for returning employees
- Improve the building ventilation system if not already applicable
- Customers who are sick should not be permitted in the building
- Hand sanitizing stations should be available to customers and employees

- When possible, prop doors between floors to reduce the need for direct contact; in not applicable install foot plates to allow opening with foot
- Any equipment used should be cleaned and disinfected after each use
- Public restrooms will be sanitized 3x's daily
- Sanitize any high-traffic areas, such as doorknobs, counters, etc.
- Do not use another employee's phone, keyboard, computer, etc.
- Sanitize keyboards, screens, phone, etc. daily
- Point of sale equipment should be frequently cleaned and sanitized
- Limit cash handling if cash is allowed employees should wear gloves. Encourage use of credit/debit cards
- Pens used for wet signatures should be sanitized after use by client/customer
- Copier use-designate one individual to retrieve printed documents; establish more than one copier reducing number of users
- Hold large meetings via teleconference
- Limit number of individuals in the building and use social distancing
- Encourage employees and customers to connect via phone call or video conference
- Employees will be encouraged to report any safety and health concerns to the city administrator
- All rugs have been removed generally not as easy to disinfect as hard and non-porous surfaces
- Staff meetings will continue to be virtual if 6' social distancing cannot be maintained; If staff meetings are held and in-person is necessary meeting space area will provide the necessary 6' social distancing
- Conference room chairs will be removed to reflect 6' social distancing
- Limiting areas where people may congregate (e.g. breakrooms)

\*The table below provides a higher-level view of the Phased Reopening Plans for the City of Hiawatha. Phase I Reopening each facility has a separate plan with regards to appropriate personal protective equipment (PPE) and cleaning routines to ensure the facility is reopened as safely as possible with appropriate risk mitigation measures in place.

Phase II is a reimagination of "To do" and "What if's"-the urgency of the reinvention phase that will require more "What if's?". Our approach will start with asking these questions:

- What if we were starting this over from scratch, how would we do it?
- What if we stopped doing that, what could happen?
- What if we had to do this for a couple of years, what would we change?

Phase III-the "future"-the new normal will be brought into focus and will provide more clarity.

**Phasing criteria for consideration in decisions:**

**Phase I criteria-** limited operations when reopening.

**Phase II criteria-** Decreased test positivity rate for at least 14 days; sustained reduction in number of cases for at least 14 days; decrease in deaths for at least 14 days.

**Phase III criteria-** Sustained reduction in cases for an additional 14 days.

- |                            |                                    |
|----------------------------|------------------------------------|
| *Screening discontinues    | *PPE’s are job appropriate         |
| * Social distancing paused | *Best hygiene practices continues  |
| *Use of mask discontinued  | *Hand sanitizers at door continues |
| *Stay home when ill        | *All gatherings can continue       |
| *No spacing required       | *Surface/object cleaning continues |
|                            | *Capacity 100%                     |
|                            | *Resume programming                |

Facility	Current	Phase 1 Plan- June 15	Phase II Plan-September 8
City Hall	<ul style="list-style-type: none"> <li>• Closed to Public</li> <li>• Remote Services</li> <li>• Community Center rentals cancelled</li> <li>• Multi-purpose room rentals cancelled</li> <li>• Signs and floor markings will be placed appropriately to encourage social distancing in preparation of reopening</li> </ul>	<ul style="list-style-type: none"> <li>• June 1-staff returns in phases over a two-week period</li> <li>• Limited Public Access</li> <li>• Essential meetings only</li> <li>• Utility Billing limited to public</li> <li>• 6’ social distancing will be practiced</li> <li>• Signs and floor markings will be placed appropriately to encourage social distancing</li> </ul>	<ul style="list-style-type: none"> <li>• Public Access allowed at reduced occupancy</li> <li>• Water Department, Community Development, Park &amp; Recreation, Police and Administration will continue to promote online business. Public will be allowed to access following the CDC guidelines and recommendations</li> </ul>

- Establish hand sanitizing stations available to patrons
- Sneeze guards to be installed at counter(s)
- Signs will be posted informing individuals who have a fever or other symptoms of COVID 19 should not enter building
- Customers will be required to wear mask
- Install high-efficiency air filters
- Increase ventilation rates in work environments

- Hand sanitizing stations will be available to customers
- Entrances/exit doors will be sanitized at least three times per day.
- Employees will wear mask
- In-Person Meetings discouraged unless considered essential
- Community Center rentals cancelled through June
- Multi-purpose room rentals cancelled through June
- Deliveries will continue to be dropped off at the police entrance

- Customers required to wear mask when unable to maintain a 6ft. + distance
- Sneeze guards remain at counter(s)
- Have a fever or other symptoms of COVID 19 should not enter building (employees and customers)
- 6' social distancing will be practiced
- Signs and floor markings will stay placed appropriately to encourage social distancing
- Hand sanitizing stations remain in place
- Entrances/exit doors will be sanitized at least three times per day.
- Employees will continue to wear mask
- In-Person Meetings discouraged unless considered essential
- Continuation in-person virtual

<p><b>Council/Board/Comm. Chambers</b></p>	<ul style="list-style-type: none"> <li>• Closed to the public</li> <li>• Conducting virtual meeting through google hangout</li> </ul>	<ul style="list-style-type: none"> <li>• Open to public with reduced occupancy to 50 or less. Conducting virtual meeting through google hangout.</li> <li>• Consider creating 6' social distancing at dais to allow for in-person meetings</li> <li>• Move staff from dais to staff table</li> </ul>	<p>meetings if not essential</p> <ul style="list-style-type: none"> <li>• All incoming and outgoing deliveries will have a log of date and time and locations dropped to</li> <li>• No outside party reservation of meeting rooms unless deemed essential</li> <li>• Begin rental inspections September 8 with restrictions</li> <li>• Council chambers open with limited occupancy</li> <li>• Conducting virtual meeting through google hangout</li> <li>• Continue to provide 6' social distancing at dais to allow for in-person meeting</li> <li>• Staff remains at the staff table</li> </ul>
<p><b>Fire Station</b></p>	<ul style="list-style-type: none"> <li>• Closed to Public</li> <li>• Following CDC and Public Health Guidelines specific</li> </ul>	<ul style="list-style-type: none"> <li>• Closed to Public with limited access</li> <li>• Following CDC and Public Health Guidelines specific to emergency response</li> </ul>	<ul style="list-style-type: none"> <li>• Closed to Public with limited access</li> <li>• Employees will be screened and</li> </ul>

	<p>to emergency response</p> <ul style="list-style-type: none"> <li>• Install high-efficiency air filters</li> <li>• Increase ventilation rates in work environments</li> </ul>	<ul style="list-style-type: none"> <li>• Employees screened and required to wear mask</li> </ul>	<p>required to wear mask</p>
<b>Police Station</b>	<ul style="list-style-type: none"> <li>• Closed to Public</li> <li>• Hand sanitizing stations available</li> <li>• Entrances/exit doors will be sanitized at least three times per day</li> <li>• Employees are screened and required to wear mask</li> <li>• Signs posted informing individuals who have a fever or other symptoms of COVID 19 should not enter building</li> <li>• Reasonable measures to ensure social distancing of employees and patrons, increased hygiene practices</li> <li>• Employees sanitizes any high traffic</li> </ul>	<ul style="list-style-type: none"> <li>• Limited Public Access</li> <li>• Hand sanitizing stations available</li> <li>• Entrances/exit doors will be sanitized at least three times per day</li> <li>• Employees screened and required to wear mask</li> <li>• Signs posted informing individuals who have a fever or other symptoms of COVID 19 should not enter building</li> <li>• Reasonable measures to ensure social distancing of employees and patrons, increased hygiene practices</li> <li>• Employees sanitizes any high traffic areas, such as doorknobs, counters, etc.</li> <li>• Restrooms sanitized three times a day</li> </ul>	<ul style="list-style-type: none"> <li>• Limited Public Access</li> <li>• Hand sanitizing stations available</li> <li>• Entrances/exit doors will be sanitized at least three times per day</li> <li>• Employees continue to be screened and required to wear mask</li> <li>• Signs remain posted informing individuals who have a fever or other symptoms of COVID 19 should not enter building</li> </ul>

	<p>areas, such as doorknobs, counters, etc.</p> <ul style="list-style-type: none"> <li>• Restrooms sanitized three times a day</li> </ul>		
<b>Public Library</b>	<ul style="list-style-type: none"> <li>• Limited staff return in shifts maintaining social distancing guidelines</li> <li>• Moving and setting up computer stations for social distancing accommodations</li> <li>• Closed to Public until May 18; reopening to provide curbside services</li> <li>• June 1 reopen book drop and restart delivery and isolate materials for 48 hours</li> <li>• Non-Contact Checkout Services</li> <li>• Programming &amp; Events Cancelled</li> <li>• Prior to reopening removal of soft and</li> </ul>	<ul style="list-style-type: none"> <li>• Library Hours adjusted- Monday-Thursday 10AM-7:30PM; Friday-Saturday 9AM-4:30PM; Closed Sunday</li> <li>• Curbside service resume May 22</li> <li>• Book drops, material returns are now open,</li> <li>• All materials returned will have a 72-hour quarantine period prior to returning to circulation.</li> <li>• Sneeze guards to be installed at counter(s)</li> <li>• Limited Public Access beginning July 20. Patrons by appointment only 6-patrons per hour (As of last night's library board meeting it was decided to wait to open to the public on a restricted bases until after the move into the new portion of the building)</li> </ul>	<ul style="list-style-type: none"> <li>• Library Hours adjusted- Monday-Thursday 10AM-7:30PM; Friday-Saturday 9AM-4:30PM; Closed Sunday</li> <li>• Provide Curbside service (potentially prior to June 15-metro consideration)</li> <li>• Sneeze guards to be installed at counter(s)</li> <li>• Limited Public Access (50% or less occupant capacity)</li> <li>• Continue reasonable measures to ensure social distancing of employees and patrons, increased hygiene practices</li> <li>• Employees continue to be screened and required to wear mask</li> <li>• Signs remain posted informing individuals who have a fever or</li> </ul>

	<p>porous surfaces to reduce future exposure</p> <ul style="list-style-type: none"> <li>• Signs and floor markings will be placed appropriately to encourage social distancing in preparation of reopening</li> <li>• Establish hand sanitizing stations available to patrons</li> <li>• Sneeze guards to be installed at counter(s)</li> <li>• Install high-efficiency air filters</li> <li>• Increase ventilation rates in work environments</li> </ul>	<ul style="list-style-type: none"> <li>• Implement reasonable measures to ensure social distancing of employees and patrons, increased hygiene practices</li> <li>• Employees will be screened and required to wear mask</li> <li>• Signs will be posted informing individuals who have a fever or other symptoms of COVID 19 should not enter building</li> <li>• Patrons will be required to wear mask.</li> <li>• Offer Public Computer Reservation and Use</li> <li>• Library Shelves limited access</li> <li>• Displays will be avoided to eliminate crowding</li> <li>• Employees will perform regular cleaning and encourage patron's assistance with cleaning equipment after each use</li> <li>• Employees will sanitize any high traffic areas, such as doorknobs, counters, etc.</li> <li>• Restrooms sanitized three times a day</li> <li>• No food products consumed on premises by customers</li> <li>• Limit cash handling: Encourage customers to use credit/debit cards. If handling cash gloves should be worn</li> </ul>	<p>other symptoms of COVID 19 should not enter building</p> <ul style="list-style-type: none"> <li>• Patrons will be required to wear mask.</li> <li>• Hand sanitizing stations will be available to patrons</li> <li>• Signs and floor markings will be placed appropriately to encourage social distancing</li> <li>• Offer Public Computer Reservation and Use</li> <li>• Library Shelves limited access</li> <li>• Displays will be avoided to eliminate crowding</li> <li>• Employees will perform regular cleaning and encourage patron's assistance with cleaning equipment after each use</li> <li>• Employees will sanitize any high traffic areas, such as doorknobs, counters, etc.</li> <li>• Restrooms sanitized three times a day</li> <li>• No food products consumed on premises by customers</li> </ul>
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		<ul style="list-style-type: none"> <li>• Sanitize point of sale equipment after each use, including pens</li> <li>• Incoming materials will be quarantined for 72hours after their return</li> <li>• Copier Use-limited to designated library staff person to retrieve documents for patron or install a plastic wipeable film cover</li> <li>• Meeting Rooms Closed</li> <li>• Continue Non-Contact Checkout Services</li> <li>• Programming &amp; Events cancelled, utilize virtual options</li> <li>• All items highlighted orange are delayed until after staff has set up a successful curbside practice in the new building and temporary computer and material placement can be decided upon</li> </ul>	<ul style="list-style-type: none"> <li>• Limit cash handling: Encourage customers to use credit/debit cards. If handling cash gloves should be worn</li> <li>• Sanitize point of sale equipment after each use, including pens</li> <li>• Incoming materials will be quarantined for 72 hours after their return</li> <li>• Meeting Rooms Closed</li> <li>• Continue Non-Contact Checkout Services</li> <li>• Programming &amp; Events Suspended unless distancing can be maintained, utilize virtual options</li> <li>• Copier Use-limited a designated library staff person will retrieve documents for patrons or install a plastic wipeable film cover to allow for ease of cleaning practices</li> </ul>
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Facility	Current	Phase I Plan	Phase II Plan
<b>Outdoor Parks and Facilities</b>	<ul style="list-style-type: none"> <li>• Most Open to Public with restrooms Closed</li> </ul>	<ul style="list-style-type: none"> <li>• Most Open to Public including restrooms 14-hour lock set</li> </ul>	<ul style="list-style-type: none"> <li>• Most Open to Public including restrooms 14-</li> </ul>

	<ul style="list-style-type: none"> <li>• Playgrounds Closed</li> <li>• Park Reservations Cancelled</li> <li>• Programming &amp; Events Cancelled</li> <li>• Hiawatha Little League cancelled for the 2020 season. The league will continue to maintain the diamonds and concession stand remains closed</li> <li>• Splash pads closed</li> <li>• Basketball hoops and nets removed</li> <li>• Tennis courts closed</li> <li>• Disc Golf reopened May 15 based in Governors guidelines</li> <li>• Trail signage promoting social distancing</li> </ul>	<ul style="list-style-type: none"> <li>• Playgrounds open. Play at your own risk</li> <li>• Park Reservations open</li> <li>• Programming &amp; Events cancelled (Sports programming cancelled until further notice</li> <li>• Programming can resume upon CDC's allowance of gatherings of 20 people or more, and with the determination a program can run safely with social distancing in place)</li> <li>• Concessions remain closed until advised allowable with restrictions</li> <li>• Splash pads opened following both aquatic guidelines and playground guidelines</li> <li>• Basketball hoops and nets replaced and opened</li> <li>• Tennis courts-single play</li> <li>• Drive-In movie at Kirkwood Community College Friday July 17; parking opens at 8:00PM movie to start around 9:00PM. Limited to 100 vehicles. Must register. Participates will be asked to stay in vehicles unless using the restroom</li> </ul>	<p>hour lock set; sanitize and open one hour upon cleaning</p> <ul style="list-style-type: none"> <li>• Playgrounds closed until advised allowable</li> <li>• Park Reservations cancelled until advised allowable with restrictions; when allowed renters will be required to take their garbage with them</li> <li>• Programming &amp; Events Cancelled until advised allowable with restrictions as provided CDC allowance of gatherings of 20 people or more, and with the determination a program can run safety with social distancing in place</li> <li>• Splash pads open will follow both aquatic guidelines and playground guidelines</li> <li>• Movies in the Park- Optional for a drive-in movie</li> <li>• Basketball hoops and nets open</li> <li>• Tennis courts-single play until Phase III</li> </ul>
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<b>Disc Golf at Clark Park</b>	<ul style="list-style-type: none"> <li>• Events Cancelled</li> <li>• Disc golf baskets removed</li> <li>• Reopening schedule for May 15</li> </ul>	<ul style="list-style-type: none"> <li>• Public Access open</li> <li>• Practice social distancing</li> <li>• Programming &amp; Events Cancelled</li> </ul>	<ul style="list-style-type: none"> <li>• Public Access open</li> <li>• Practice social distancing</li> <li>• Programming &amp; Events Cancelled until Phase III</li> </ul>
<b>Dog Park</b>	<ul style="list-style-type: none"> <li>• Closed to Public</li> </ul>	<ul style="list-style-type: none"> <li>• Closed to Public</li> </ul>	<ul style="list-style-type: none"> <li>• Closed to Public. Planned grand opening August 5</li> </ul>
<b>Community Center (City Hall)</b>	<ul style="list-style-type: none"> <li>• Closed to Public</li> <li>• Events &amp; Reservations Cancelled</li> </ul>	<ul style="list-style-type: none"> <li>• Opened beginning the week of July 13 with limited occupancy and social distancing requirements as per Governor Reynolds and CDC guidance with reduced occupancy and social distancing perimeter in place</li> <li>• Self-served food allowed with hand sanitation. Continue to encourage prepackaged food</li> <li>• Events Cancelled</li> <li>• Chairs and tables will be appropriate spaced to maintain 6' social distancing; excess chairs and tables will be lock in storage closet <ul style="list-style-type: none"> <li>• Signs will be posted informing individuals who have a fever or other symptoms of COVID 19 should not enter building</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Community Center rentals allowed as per Governor Reynolds and CDC guidance with reduced occupancy and social distancing perimeter in place</li> <li>• Occupancy 50-75%</li> <li>• Chairs and tables will be appropriate spaced to maintain 6' social distancing; excess chairs and tables will be lock in storage closet</li> <li>• Self-served food allowed with hand sanitation available. Continue to encourage prepackaged food <ul style="list-style-type: none"> <li>• Signs will be posted informing individuals who have a fever or</li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>When allowed renters will be required to remove their own garbage</li> </ul>	<p>other symptoms of COVID 19 should not enter building</p> <ul style="list-style-type: none"> <li>When allowed renters will be required to remove their own garbage</li> </ul>
<b>Famer's Market</b>	<ul style="list-style-type: none"> <li>Closed to Public</li> <li>Promoting vendor drive by pick up only</li> </ul>	<ul style="list-style-type: none"> <li>Continue to promote patrons to contact vendors for drive by pick up</li> <li>June 7 Open Market-Walk Up market with produce vendors only. As of June 23, all vendors are allowed. The City is only permitting vendors who attend every week</li> <li>Orders can be placed prior for pick up.</li> <li>Patrons will have access to each vendor following social distancing procedures. Vendors and recommended patrons to wear mask.</li> <li>Asking patrons to only have one family member visit the market</li> <li>Limiting child-non children under the age of 14</li> <li>Practice social distancing and use of handwashing stations</li> <li>Signage reminders to patrons social distancing, practicing best hygiene procedures</li> </ul>	<ul style="list-style-type: none"> <li>Continue to promote patrons to contact vendors for drive by pick up</li> <li>June 7 Open Market-Walk Up market with produce vendors only</li> <li>As of June 23, all vendors are allowed. The City is only permitting vendors who attend every week</li> <li>Patrons will have access to each vendor following social distancing procedures. Vendors and recommended patrons to wear mask.</li> <li>Asking patrons to only have one family member visit the market</li> <li>Limiting child-non children under the age of 14</li> <li>Practice social distancing and use of handwashing stations</li> </ul>

		<ul style="list-style-type: none"> <li>• Vendors are the only ones allowed to touch produce with gloves.</li> <li>• Social distancing markers at each vendor location and one-way direction signage optional if 6’ distancing is not available</li> <li>• Limit cash transactions, if necessary, vendors will wear gloves during transaction</li> <li>• Vendors surface and object cleaning, hand washing stations</li> <li>• Continue to evaluate options and make decisions based on public health guidelines</li> </ul>	<ul style="list-style-type: none"> <li>• Signage reminders to patrons social distancing, practicing best hygiene procedures</li> <li>• Vendors are the only ones allowed to touch produce with gloves.</li> <li>• Social distancing markers at each vendor location and one-way direction signage optional if 6’ distancing is not available</li> <li>• Limit cash transactions, if necessary, vendors will wear gloves during transaction</li> <li>• Vendors surface and object cleaning, hand washing stations</li> <li>• Continue to evaluate options and make decisions based on public health guidelines</li> </ul>
<b>Recreation Programs</b>	<ul style="list-style-type: none"> <li>• Closed to Public</li> <li>• Recreation Programs Cancelled through June</li> </ul>	<ul style="list-style-type: none"> <li>• Adventure Camp First Session cancelled</li> <li>• City Events &amp; Registrations cancelled</li> <li>• Hiawatha kids League-cancelled for the 2020 season</li> <li>• Blast ball open with restriction to 6-per team with two</li> </ul>	<ul style="list-style-type: none"> <li>• Adventure Camp Second Session-cancelled</li> <li>• Currently CDC’s recommendation allows a gathering of 20 people or more. Programming can be run safely with social distancing guidelines</li> </ul>

		coaches; kids encouraged to sanitize their hands before they play with equipment sanitized after each play.	<ul style="list-style-type: none"> <li>Ball diamonds will be maintained by Hiawatha Kids League</li> </ul>
<b>Fun Fest August 7-8</b>	This event constitutes a gathering of more than 10 people and would therefore not be permitted under the current social distancing guidance.	CANCELLED DUE TO INCREASED COVID NUMBERS. Sponsorship unavailable due to COVID	
<b>Public Works/Water Dept.</b>	<ul style="list-style-type: none"> <li>Limited Public Access</li> <li>Practice social distancing and best hygiene practices both personally and for equipment</li> <li>Install high-efficiency air filters</li> <li>Increase ventilation rates in work</li> </ul>	<ul style="list-style-type: none"> <li>Limited Public Access</li> <li>Practice social distancing and best hygiene practices both personally and for equipment</li> </ul>	<ul style="list-style-type: none"> <li>Limited Public Access</li> <li>Practice social distancing and best hygiene practices both personally and for equipment</li> </ul>

	environments, if applicable		
<b>Earth Day</b>	Postponed till fall	<ul style="list-style-type: none"> <li>• Contract vendors for availability and test comfort of vendor for future date</li> <li>• This event is concerning due to lack of ability to social distance. This event takes many volunteers to make it a success</li> </ul>	
<b>Amnesty Day</b>	Postponed until fall	<ul style="list-style-type: none"> <li>• Amnesty may be an event we could moved forward with following Public Health’s guidelines.</li> <li>• Items may need to sit up to a week before we could handle them. COVID19 lives on surfaces from hours to days i.e. aluminum 2-8 hours; metal-5 days; wood-4-days; glass 5-days</li> </ul>	Council to set date for event in fall following public health guidelines
<b>City Garage Sales</b>	City is not permitting through May 27	Recommendation to council is to continue prohibiting garage sales until Phase III is evident	Recommendation to council is to continue prohibiting garage sales until Phase III is evident

<b>Block Parties</b>	This event involves promoting large neighborhood gatherings of more than 10 people therefore the city prohibits this activity	This event involves promoting large neighborhood gatherings of more than 10 people therefore the city prohibits this activity	This event involves promoting large neighborhood gatherings of more than 10 people therefore the city prohibits this activity until Phase III is evident
<b>5K Events</b>	City 5K cancelled; private organizations are postponing or going virtual	Summer 5K private organizations rescheduling for fall/ virtual opportunity available	Summer 5K private organizations rescheduling for fall/ virtual available
<b>Hibrai</b>		<ul style="list-style-type: none"> <li>• Sunday August 23 with shorten route to Solon no official start. Capacity up to 150.</li> <li>• Prepackage rest stop items</li> <li>• No stay over</li> </ul>	

Mission: To enhance the quality of life for all citizens by providing high-quality municipal services and directing well-planned growth and development.

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