



# HIAWATHA PARK & RECREATION COMMISSION

## Minutes

**Tuesday, October 11, 2022 at 6:00 pm**

The Parks and Recreation Commission meeting will take place at 6:00pm in the Hiawatha Council Chamber of City Hall on October 11th, 2022.

### 1. Call to Order - Roll Call

#### **Minutes:**

Meeting called to order at 6:06pm. Commission members present include Dan Wilkes, Heather Gibson and Chris Klostermann. Guests present include Director of Parks and Recreation, Kelly Willadsen and Recreation Coordinator, Ambyr Severson.

### 2. Approval of:

#### **a. Agenda**

#### **Minutes:**

Motion by Dan Wilkes to approve the agenda as presented, seconded by Chris Klostermann. Motion carried.

#### **b. Minutes of Past Meetings**

#### **Minutes:**

Motion by Chris Klostermann to approve the minutes as presented, seconded by Dan Wilkes. Motion carried.

### 3. Business

#### **a. Recreation Software Recommendation**

#### **Minutes:**

Dan Wilkes asked, "How much revenue is ran through our website?" Kelly Willadsen replied, "The Parks and Recreation department takes in around \$130,000 per year and most of that is ran through the website."

Motion by Dan Wilkes to recommend to City Council the purchase of Peak Software - Sportsman for a onetime fee of \$1,600 plus an annual license cost of \$2,940 for a total of \$4,540, seconded by Chris Klostermann. Motion carried.

### 4. Monthly Park and Recreation Reports

#### **Minutes:**

Kelly Willadsen added that the department has applied for a Musco Mini Court Grant and waiting to hear back from the grant administrators on their decision.

Ambyr Severson added that there was a analytics snapshot in our packets and that she will email that out at a later date.

### 5. Adjourn

**Minutes:**

Heather Gibson motioned to ajourn the meeting at 6:42pm, seconded by Dan Wilkes.  
Motion carried.

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