

Hiawatha Parks and Recreation

Regular Meeting

March 11, 2014

President Bill Horner called the Meeting to order at 6:05p.m. in the Hiawatha Council Chambers. Present: Dan Wilkes, Dawn Ewoldt, Lynda Hembra and Deb Theis. Employees: Kelly Friedl, Rick Wolfe, Kim Downs and Ambyr Young. Guests: Dan Hoffman.

Motion by Dan Wilkes, second by Deb Theis, to approve the January 14, 2014 agenda as amended. Motion Carried.

Motion by Dawn Ewoldt, second by Dan Wilkes, to approve the minutes of March 11, 2014. Motion carried.

Community Center:

Kelly presented council with a recommendation to add a non-resident fee to Community Center rentals to increase revenue and help control the staffing budget. She briefly went over the rental fee's of other cities in the area and went over the statistics advising there was a total of 232 rentals during the year which is 63% of the year; 106 from Hiawatha which 84 were entered by administration (not all from Hiawatha) with 22 actual Hiawatha online registrations from residents and the remainder 126 reservations from Marion, Cedar Rapids, Robins, Amana, Manchester etc. This makes 11.04% of these 232 rentals directly entered from Hiawatha Residents with the remainder 88.96% from administration entering and residents out of town.

Motion made by Dan Wilkes, second by Deb Theis to recommend to council to implement a \$25 non-resident fee. Motion carried.

Bandshell/Pavilion Update:

On February 24th, the Planning and Zoning Board approved the site plans for the new multipurpose structure of the bandshell with a recommendation to council on March 5th for the approval of construction at the end of April 2014. In adjacent with Councils approval for the construction of the new bandshell/pavilion in Guthridge Park, Kelly asked for additional funding for the completion of this project. The Parks and Recreation department asked for an additional \$1,430.00 for the remaining fees for two landings that were not in the initial bid since we waited until Matt Shock completed the site plans and made sure everything would be ADA compliant. At the March 5th council meeting, Council approved the recommendation from P&Z for the construction of the new bandshell to take place at the end of April early May. They approved the additional funding; staff has now contacted Bruce Johnson with Commander Buildings to put together the building plans for the Building Department. Once these are sent in Bruce will be able to start on the structure

itself. Commander asked for 15% down. We will take that money out of this year's budget where we had \$25,000.00 set aside. We will also be in contact with Sean Janssen to approve dates on construction. We are excited to get the process started as long as weather cooperates. Rick and Ted are in the process of researching grills and trash receptacles for the new structure.

Adventure Camp:

With the Cedar Rapids School district continuing to have snow days and pushing back their summer break, Kelly Friedl has decided to push back the first session of Adventure Camp by one week starting on June 16- July 11th. The second session will continue to stay the same (July 14-August 8th) there just won't be a week in between sessions like usual. This might affect some staffing as it won't allow them to get a break in between sessions, but it is the only option available to us as the staff takes off for college if we move it back too far. President Bill Hornett mentioned he doesn't get a week off so they don't either. We currently have 12 participants signed up for session one and 15 participants in session 2.

Recreation Coordinator Position:

Ambyr Young has accepted the position as the Recreation Coordinator. She was an intern for the City during the summer of 2012. She gained a lot of experience interacting with many of the programs during her time spent here. Kelly Friedl mentioned Ambyr will be good help.

Lawn Mower Replacements:

Kelly advised it's time to replace park mowers in FY15 according to the three year rotation. Bids go to council approval on March 19th. We will be replacing the #330 Zero Turn Scag in FY15 for a new Scag replacement. With council's approval on March 19th we will be placing this mower on Craig's List for a minimum bid of \$5,500.00 with the funding going back into the equipment reserve. If we traded the mower in we would only be receiving \$4,000.00. The parks staff will be keeping the 2009 Landpride Flex Mower (Batwing) for another three years keeping the funding in its account and will use LOST funds to purchase an additional Scag for \$9,299.00 starting a new equipment reserve sheet for another three years at \$3,400. Rick Wolfe advised the Batwing is only used half as often as the scag itself, therefore would not need to be replaced for an additional three years. The Batwing will continue to add \$3,250.00 (\$2,500 parks, \$250 RUT, \$250 water and \$250 storm) in the replacement fund. Two new scags will decrease the amount of time mowing and will maintain a better cut with a lower mower deck.

Recreation Updates:

- **UICCU Kids Movie Night:** March 14th was the last indoor movie until this fall. This month's movie will be *Cloudy with a Chance of Meatballs 2*.

- **Live Healthy Iowa 5K:** We are on a roll planning the Live Healthy Iowa 5K! 98.1 will be out at the event to help MC. Hiawatha Bank and Running Wild will help sponsor the event. Panera will be donating bagels and we are still waiting to hear back from Quaker. HiCREW Kiwanis will be helping with the kids 1K at 9:00am around the Guthridge Park trail. Linn County Public Health will also be providing us with some volunteers. Jeff Mullen will be providing the timing services. Let me know if you are interested in volunteering at packet pickup or the morning of the race. Dan and Deb volunteered at the last meeting to help with the event.
- **Friends Foundation:** The Friends foundation will be having a Membership night on March 18th, at Casa Las Glorias. If you or anyone you know are interested in joining please come! We will have appetizers and drinks along with a short meeting going over what we all do.
- **Hiawatha Night at the Roughriders:** For anyone interested, Hiawatha night at the Roughriders will be Friday, March 14th at 7:00p.m. against team USA. Call the ticket office and mention Hiawatha and they will give you a \$4.75 discount off of any section! There will be \$2.00 Pop, Popcorn and Beer that night. Join the fun.
- **Farmers Market:** Dave Saari, Farmers Market Manager is to align all of our vendors for 2014. We have received 38 applications so far this year, many of which are returning vendors. We are happy to see many people return and know what there will still be applications coming in. The first Farmers Market will be April 27th.

Correspondence:

Kelly advised the commission that the Hiawatha Kids League will do renovations and provide all funding to the concession stand building at Guthridge Park. Hiawatha Parks and Recreation will paint, raise the shelving and provide a mop sink at minimal costs.

Motion by Dan Wilkes, second by Lynda Hembera to adjourn at 6:55p.m. Motion carried.

Bill Hornett, Chairperson

ATTEST: Kelly Friedl, Parks and Recreation Director
