



Address of Proposed Work: _____ Date: _____

Contact Information:

Applicant:

Name: (Company) _____ Phone: _____

Address: _____ Email: _____

Contractor (if different than Applicant)

Name: (Company) _____ Phone: _____

Address: _____ Email: _____

Project Description:

Subdivision Name: _____ Block # _____ Lot # _____

PROJECT ACREAGE:	
DATE START:	DATE COMPLETE:
EXCAV. ON SITE (cy):	FILL ON SITE (cy):
HAUL TO SITE (cy):	HAUL FROM SITE (cy):

Permit Fee

Fee Schedule	
Site Grading Permit fee	\$150.00 (plus Erosion Control Permit)
¹ Major Erosion Control Permit	\$200.00
² Minor Erosion Control Permit	\$100.00
	Total permit fee:

¹Major: Any grading project that encompasses one acre or more.

²Minor: Any grading project that encompasses more than 6,000ft² but less than one acre.

Required Submittal Information

Applicant shall complete the table (page 2) and submit two (2) complete sets of drawings or electronic plan set.

INCOMPLETE APPLICATIONS MAY BE REJECTED

<u>Sheet #</u>	Table of Required Submittals
	Hauling route
	General vicinity map of proposed site
	Property limits existing tree masses and area drainage on and passing through the site
	Finish contours of proposed drainage channels and related construction
	Location of any buildings or structures on the property and within 15 feet of the property
	Existing and proposed topography contours at 2-foot intervals.
	Traffic Control measures for work near Right-of-Way and for hauling traffic
	SWPPP: Storm Water Pollution Prevention Program
	Location of the proposed disposal site for any excavation to be hauled off site
	Copy of DNR GP-2 Permit (NPDES)

Statement of Responsibility and Signature

Street & signs

Public streets shall be MAINTAINED FREE of dirt, rock and debris at all times. WARNING SIGNS in compliance with all applicable rules and regulations SHALL BE ERECTED prior to and during all work allowed by this permit. Failure to keep streets clean or have adequate signing will cause work to be suspended and a STOP WORK ORDER issued. The stop work order will not be released until streets have been cleaned to the satisfaction of the City of Hiawatha

Inspections

I hereby authorize City representative(s) to inspect my property at any time necessary during this permit application process for purposes of verifying site conditions. **I further agree to schedule an erosion control inspection with the City of Hiawatha prior to starting any grading or filling.**

(Call 319-393-1515 ext. 6 twenty four hours before starting to schedule this inspection)

*Applicant agrees to complete all work in compliance with the applicable laws to the State of Iowa and the ordinances of the City of Hiawatha. Specifically, applicant shall be responsible for compliance with City Code Chapter 167; Filling, Grading and Erosion Control and all related Iowa DNR rules.

Print Applicant Name and Company: _____

Applicant Signature: _____ Phone Number: _____

For Office Use Only

City Engineer Approval: _____

Community Development Approval: _____

Cash/Check/CC: _____

Permit #: _____

Receipt#: _____

Received By: _____